



## NOTICE OF MEETING

A Full Parish Council meeting will be held at:	Manor Hall
On:	Monday February 12th 2018
Commencing:	7.15pm
Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.	
<b><u>Emergency Evacuation Procedure</u></b> <b>In the event of a fire alarm or other emergency please exit the Hall via the nearest marked fire exit or safest evacuation route and meet at the designated assembly point outside the building.</b>	

## AGENDA

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED.  
[Ref: standing orders item 3]]

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. Pre-arranged items from members of Public (if any)
4. Reports from South Gloucestershire Councillors on matters relating to the Parish
5. Councillor Reports – written submissions, taken as read with questions taken as necessary
  - 5.1 **Cllr Fay report on Joint Cycleways Group meeting, January 16 2018**
  - 5.2 **Cllr Blackmore report on Youth activities**
6. Update on vacant Parish Councillor position
7. Council to Confirm Minutes of Full Council meeting held on January 8th 2018
8. Council to discuss/agree an alternative cause for received cheque for £767.88 from JPYFSG  
Including consideration of contribution to YOSC
9. Update on progress towards May 2018 Data Protection legislation (GDPR) including:  
Advice from NALC  
WPC DP Policy  
Back up options for electronic files
10. Council to consider any planning applications considered urgent that have been posted on South Gloucestershire Council planning list

PT18/0295/F Erection of a single storey timber outbuilding for use as a garden room. Long Acre Ram Hill Coalpit Heath Bristol South Gloucestershire BS36 2TZ

PT17/4233/F Two storey extension to enlarge existing annex ancillary to the main dwelling. Woodland Cottage Ruffet Road Winterbourne Bristol South Gloucestershire BS36 1AN

PK17/5853/F Installation of extraction flue Unit 4 Easter Court Woodward Avenue Yate Bristol South Gloucestershire BS37 5YS

11. Council to consider/approve/support Ward member proposed footpath/cycleway on old Frog Lane colliery railway route
12. Council to consider any Grant Applications  
Coalpit Heath Cricket Club
13. Council to approve payment of accounts
14. Correspondence/Communication with Westerleigh Parish Council:

## **SGC**

### **CONSULTATION: Special Educational Needs and/or Disability draft Strategy**

**Temporary Closure of Ram Hill** from a point 180m south of Broad Lane southwards for 30m for one day sometime after 8th April 2018 for cabling works.

### **Superfast broadband reaching more areas: January 2018 update**

Work is progressing well and over the last month we've delivered fibre in Bradley Stoke, Chipping Sodbury, Coalpit Heath, Codrington, Dodington, Dyrham, Elberton, Hallen, Hinton, Olveston, Siston Hill, parts of Kingswood, Tytherington and Westerleigh.

Residents should contact their chosen Internet Service Provider (ISP) directly to see what broadband speeds and packages are available to them.

### **CONSULTATION: Draft South Gloucestershire Playing Pitches, Indoor and Built Sports Facilities Strategies**

#### **Other received items**

Minutes of Youth Services Group (YSG) meeting Jan 17th 2018

Clerk Invite to SLCC Branch AGM

Minutes of WPC Environment & Leisure Committee

15. Council to receive information from Clerk regarding ongoing matters and approval where relevant
  - 15.1 External Audit information and approval to appoint internal auditor required
  - 15.2 Appointment of Arboricultural Consultant to do survey of Ivory Wood
  - 15.3 Drainage on Westerleigh Playing Field update
  - 15.4 Manor Hall Notice Board update
  - 15.5 Westerleigh Playing Field play equipment
16. Items considered urgent or exempt by the Chairman
17. Dates of future meetings and additional Committee meetings

#### **Full Council Meeting March 12th Westerleigh Village Hall 7.15pm**

NB Cllrs to meet N Carr from SGC Democratic Services at 6.45pm prior to meeting regarding Boundary Commission report

F & GP Committee March 28th Manor Hall Coalpit Heath 8pm\*

E & L Committee April 23rd Manor Hall Coalpit Heath at 8pm\*

***\*Please note later start time***

The Full Council Meeting on April 9th will be preceded by the Annual Parish Meeting where any local groups are invited to give a short talk on their activities or requirements. This will commence at 7.15pm in the Newman Room at Manor Hall, Coalpit Heath

The Full Council Meeting on May 14th will be preceded by the Annual Meeting of The Parish Council. This will commence at 7.15pm in Westerleigh Village Hall.