

WESTERLEIGH PARISH COUNCIL



**WESTERLEIGH PARISH COUNCIL
ANNUAL ACCOUNTS
2020/2021**

Prepared by:

A handwritten signature in purple ink, appearing to read 'S Simmons', is written over a horizontal line.

S Simmons - Parish Clerk & RFO

Approved by:

A handwritten signature in black ink, appearing to read 'R McCullough', is written over a horizontal line.

R McCullough - Chair of Westerleigh Parish Council

Date

6th MAY 2021.....

**WESTERLEIGH PARISH COUNCIL
ACCOUNTS 2020-2021**

WESTERLEIGH PARISH COUNCIL - TRIAL BALANCE 31.03.2021

INCLUSIVE OF VAT

INCOME	31.3.2021	31.3.2020
PRECEPT	81800	78,654.00
Angling Trust Grant	5000	-
PWLB LOAN	74950	-
LCTS GRANT	0	305.00
BITTERWELL LAKE - RENT/FISHING RIGHTS	8627.7	5,395.02
BANK INTEREST/OTHER	1280.67	1,723.66
COMMUNITY BENEFIT (Says Court)	19800	19,800.00
COMMUNITY BENEFIT (S106/CIL)	18343.21	9,674.95
WESTERN POWER/WAYLEAVE	34.38	34.38
RENTAL/NEWMAN	0	0.00
VAT REFUND	7082.54	11177.30
TOTAL INCOME	216918.5	126,764.31

EXPENDITURE

Finance & GP Committee

STAFF COSTS	27040.03	24,753.11
COUNCILLOR EXPENSES	0	0.00
OFFICE EXPENSES/PHONE/COMPUTER	2622.59	1,608.69
CITIZENS ADVICE BUREAU	0	850.00
SUBSCRIPTIONS	1327.25	1,167.90
ROOM HIRE	18.3	361.00
INSURANCE	1981.25	1,790.71
ADVERTISING	188.4	183.60
OFFICE EQUIPMENT	0	28.97
AUDIT FEES	705	705.00
GDPR	0	0.00
LEGAL FEES/CONSULTANCY	0	212.00
ELECTIONS	0	350.00
MANOR HALL	6680	4,419.00
JOINT PARISHES CLERKING CHARGES	382.78	0.00
WEBSITE	1344	1,344.00
CLLR TRAINING	110	220.00
S137 PAYMENTS	8380	7,085.58
REMEMBRANCE DAY	34	34.00
Committee total	50813.6	45,113.56

Environment & Leisure Committee

WESTERLEIGH PLAYING FIELD

INSPECTIONS	1461.3	1,487.70
REPAIRS MAINTENANCE	40	141.59

NEWMAN FIELD

INSPECTIONS	1461.3	1487.7
REPAIRS MAINTENANCE	1927.95	774.60
LITTER BINS/DOG BINS	6025.44	6,792.74
YOUTH PROVISION	0	0.00
BUS SHELTERS	666	460.80
PUBLIC SEATS/MEMORIAL BENCHES	0	1,372.92
THE POUND	0	0.00
MAYSHILL	0	0.00
IVORY WOOD	0	0.00
PANSY VALE	0	720.00
WAR MEMORIALS	0	0.00
GROUND MAINTENANCE	11187.88	15,942.44
ASH DIE BACK MEASURES	5098	
BITTERWELL LAKE CHALET	8205.44	3,238.09
BITTERWELL LAKE WORKS	0	115.00
BITTERWELL LAKE AERATORS electricity	447.89	287.43
BITTERWELL TOILETS	1860.48	2,188.80
COMMUNITY BENEFIT (Says Court)	942.1	15,670.98
COMMUNITY BENEFIT (S106/CIL)	11576.8	4,011.00
Committee total	50900.58	54,691.79

PWLB Loan expenditure	78226	0.00
PWLB LOAN REPAYMENT	974.37	-

TOTAL EXPENDITURE	180914.55	99,805.35
--------------------------	------------------	------------------

RWA

WESTERLEIGH PARISH COUNCIL - Year on Year RECEIPTS & PAYMENTS 31ST MARCH 2021

Includes VAT

INCOME	£		VARIANCE		NOTES
	19/20	20/21	£	%	
PRECEPT	78,654.00	81800	3,146.00	4%	
Angling Trust GRANT	0.00	5000	5,000.00		
PWLB LOAN	0.00	74950	74,950.00		
LCTR GRANT	305.00	0	-305.00	-100%	
BITTERWELL LAKE - RENT/FISHING RIGHTS	5,395.02	8627.7	3,232.68	60%	1
BANK INTEREST/OTHER	1,723.66	1280.67	-442.99	-26%	
COMMUNITY BENEFIT (Says Court)	19,800.00	19800	0.00	0%	
COMMUNITY BENEFIT (S106/CIL)	9,674.95	18343.21	8,668.26	90%	
WESTERN POWER/WAYLEAVE	34.38	34.38	0.00	0%	
FIELD RENTAL	0.00	0	0.00		
VAT REFUND	11,177.30	7082.54	-4,094.76	-37%	
TOTAL INCOME	126,764.31	216918.5	90,154.19	71%	
EXPENDITURE					
Finance & GP Committee					
STAFF COSTS	24,753.11	27040.03	2,286.92	9%	
COUNCILLOR EXPENSES	0.00	0	0.00	0%	
OFFICE EXPENSES/PHONE/COMPUTER	1,608.69	2622.59	1,013.90	63%	
CITIZENS ADVICE BUREAU	850.00	0	-850.00	-100%	
SUBSCRIPTIONS	1,167.90	1327.25	159.35	14%	
ROOM HIRE	361.00	18.3	-342.70	-95%	
INSURANCE	1,790.71	1981.25	190.54	11%	
ADVERTISING	183.60	188.4	4.80	3%	
OFFICE EQUIPMENT	28.97	0	-28.97	-100%	
AUDIT FEES	705.00	705	0.00	0%	
GDPR	0.00	0	0.00	0%	
LEGAL FEES/CONSULTANCY/LOCUM SERVICES	212.00	0	-212.00	-100%	
ELECTIONS	350.00	0	-350.00	-100%	
MANOR HALL	4,419.00	6680	2,261.00	51%	
JOINT PARISHES CLERKING CHARGES	0.00	382.78	382.78	0%	
WEBSITE	1,344.00	1344	0.00	0%	
CLLR TRAINING	220.00	110	-110.00	-50%	
S137 PAYMENTS	7,085.58	8380	1,294.42	18%	
REMEMBRANCE DAY	34.00	34	0.00	0%	
Committee total	45,113.56	50813.6	5,700.04	13%	
Environment & Leisure Committee					
WESTERLEIGH PLAYING FIELD					
INSPECTIONS	1,487.70	1461.3	-26.40	-2%	
REPAIRS MAINTENANCE	141.59	40	-101.59	-72%	
NEWMAN FIELD					
INSPECTIONS	1,487.70	1461.3	-26.40	-2%	
REPAIRS MAINTENANCE	774.60	1927.95	1,153.35	149%	Added zip wire maintenance
LITTER BINS/DOG BINS	6,792.74	6025.44	-767.30	-11%	
YOUTH PROVISION	0.00	0	0.00	0%	
BUS SHELTERS	460.80	666	205.20	45%	
PUBLIC SEATS/MEMORIAL BENCHES	1,372.92	0	-1,372.92	-100%	
THE POUND	0.00	0	0.00	0%	
MAYSHILL	0.00	0	0.00	0%	
IVORY WOOD	0.00	0	0.00	0%	
PANSY VALE	720.00	0	-720.00	-100%	
WAR MEMORIALS	0.00	0	0.00	0%	
GROUNDS MAINTENANCE	15,942.44	11187.88	-4,754.56	-30%	
ASH DIE-BACK MEASURES	0.00	5098	5,098.00	0%	
BITTERWELL LAKE CHALET	3,238.09	8205.44	4,967.35	153%	
BITTERWELL LAKE WORKS	115.00	0	-115.00	-100%	
BITTERWELL LAKE AERATOR electricity	287.43	447.89	160.46	56%	
BITTERWELL LAKE TOILETS	2,188.80	1860.48	-328.32	-15%	
COMMUNITY BENEFITS (Says Court)	15,670.98	942.1	-14,728.88	-94%	
COMMUNITY BENEFITS (S106/CIL)	4,011.00	11576.8	7,565.80	189%	
Committee total	54,691.79	50900.58	-3,791.21	-7%	
PWLB Loan expenditure	0.00	78226	78,226.00		
PWLB Loan repayment	0.00	974.37	974.37		
TOTAL EXPENDITURE	£ 99,805.35	£ 180,914.55	81,109.20	81%	
GENERAL FUND					
OPENING BALANCE	£ 119,083.89	£ 146,042.85			
ADD TOTAL INCOME	£ 126,764.31	£ 216,918.50			
	£ 245,848.20	£ 362,961.35			
LESS TOTAL EXPENDITURE	£ 99,805.35	£ 180,914.55			
FUND BALANCE	£ 146,042.85	£ 182,046.80			

Notes

1 E725 April 2021 rental was paid in March 2021

RM

**WESTERLEIGH PARISH COUNCIL
BANK RECONCILIATION 2020/2021**

MONTH: **31st March 2021**

£

OPENING FUND BALANCE 01.04.2020	146,042.85
ADD: TOTAL INCOME TO DATE	216,918.50
	362,961.35
LESS: TOTAL EXPENDITURE TO DATE	180,914.55
FUND BALANCE	182,046.80

REPRESENTED BY:

31st March 2021	BUSINESS RESERVE ACCOUNT	46135.91
31st March 2021	CURRENT ACCOUNT	135,074.89
31st March 2021	DEPOSIT PROTECTION SERVICE	836.00
		<u>182,046.80</u>
	LESS payments outstanding	0.00
	ADD CREDITS TO CLEAR	0.00
		182,046.80

Payments outstanding				
NONE				
				£ -

PREPARED BY	<i>Sue Simmons</i>
	RFO
DATE:	1st April 2021

RW

WESTERLEIGH PARISH COUNCIL - BALANCE SHEET AS AT 31ST MARCH 2021

<p>PREV YR 2020</p> <p>7,082.54</p> <p>3,898.46</p> <p>146042.85</p> <p>0.00</p> <p>157,023.85</p>	<p>CURRENT ASSETS</p> <p>DEBTORS (VAT refund)</p> <p>The ex-tenant debt was written off as out of UK</p> <p>CASH AT BANK</p> <p>PREPAYMENTS</p> <p>TOTAL ASSETS</p> <p>CURRENT LIABILITIES</p> <p>CREDITORS PWLB Public Works Loan Board loan payment plan to 2035</p> <p>TOTAL LIABILITIES</p> <p>NET ASSETS</p>	<p>£</p> <p>10079.75</p> <p>0.00</p> <p>£ 182,046.80</p> <p>0.00</p> <p>£ 192,126.55</p> <p>74285.63</p> <p>74,285.63</p> <p>£ 117,840.92</p>
--	--	---

THE ABOVE STATEMENT REPRESENTS FAIRLY THE FINANCIAL POSITION OF THE AUTHORITY AS AT 31ST MARCH 2021 AND REFLECTS ITS RECEIPTS & PAYMENTS DURING THE YEAR.

APPROVE BY COUNCIL

CHAIRMAN

RFO

6th MAY 2021

.....

.....

.....

WESTERLEIGH PARISH COUNCIL - SUPPORTING STATEMENT AS AT 31ST MARCH 2021

CREDITORS
Westerleigh Parish Council does not owe any money other than the PWLB loan detailed below.

DEBTORS	(VAT refund)	£ 10,079.75
----------------	--------------	-------------

Other R & P notes	WPC has already paid the April 2021 invoice to PE KING STORAGE	£ 75.00
	The Chalet rental for April 2021 was received in March	£ 725.00

LEASES
As at 31st March 2021 Council continue to lease the Manor Hall to a charitable trust known as The Management Committee of the Manor Hall at Coalpit Heath.
The lease commenced 15th May 2002 for a period of 99 years.
The lessees shall pay the lessor the yearly rent of one peppercorn (if demanded)
The Council leases the new Chalet at Bitterwell Lake to the Lake Manager

LOANS WPC obtained a PWLB loan in 2020 over 15 years for £75000 to purchase the Chalet and cover all associated costs. Repayment started in Jan 2021.
At 31/3/2021 the putstanding principal balance was £74285.63.

LICENCES The Lake Manager holds the Fishery Licence costing £5000 per annum

ASSETS (see Asset Register)
As at 31st March 2020 the Council held assets to the value of £1,552,772
At 31st March 2021 this increased to £1, 557,166.90 after the purchase of new fencing, bat & bird boxes and an aerator for Bitterwell Lake.

GRANTS	
S137 PAYMENTS 2020/2021	
Great Western Air Ambulance Charity	£2,000
SARA Severn Area Rescue Asscn.	£500
Green Community Travel (Covid misters)	£480
Westerleigh Newsletter	£100
Yate Heritage Centre	£300
Great Western Air Ambulance charity	£5,000
Total	£ 8,380.00
SAYS COURT FARM COMMUNITY BENEFIT ITEMS 2020/2021	
Electric otter fence (temporary)	£659.04
Fruit trees at Pansy Vale	£142.70
Total	£801.74
FROM S106/CIL BENEFIT 2020/2021	
Coalpit Heath Cricket Club new nets	£3,900
Aerator for Bitterwell Lake	£1,645
Cotswold District Scouts outdoor equipment	£2,974.80
Replacement play equipment Newman field	£1,440
DKS Commemorative bench	£1,000
Total	£10,959.80
Total Grants & Community Benefits IN 2020/2021	£ 20,141.54

EARMARKED BALANCES
At 31st March 2021 Council earmarked reserves of £79550.32 to carry forward

It should be noted that up to Jan 2021 the Parish Council had earmarked £16875.60 for a new toddler play area at the Manor Hall but the MH Committee has decided it is no longer viable to persue this project

RW

WESTERLEIGH PARISH COUNCIL - EARMARKED BALANCES AS AT 31ST MARCH 2021

DESCRIPTION	Balance 31.3.20	+	Movement during 2019/2020	EARMARKED BALANCE Carried forward for 2021/2022
COMMUNITY BENEFIT	30,448.67		19800	£ 49,446.93
Note: £2400 has been earmarked for Easter & Summer playschemes;				
CIL/5106 MONEY	6,089.35		18343.21	£ 13,472.76
Note: Plans include 3 x bus stop refurb; Cleaning & restoration of 2 x War Memorials; Emergency plan signage & defibrillators; install purchased play equipment at Newman field;				
ELECTIONS	0.00		2000	£ 2,000.00
Note: WPC agreed to put aside £2000 each year to have provision should there be contested elections (next in 2023)				
MANOR HALL Work to fabric of building	0.00		8000	£ 1,320.00
CHALET MAINTENANCE	0.00		3625	£ 2,650.63
Note: From date of new Chalet rental - this is the balance of rental income after loan repayments and should build over time There will be little outlay in the first couple of years but required maintenance after that - eg coating, decorating, flooring, roofing, appliances etc				
ASH DIE-BACK MEASURES	0		10000	£ 5,660.00
ANGLING TRUST GRANT	0		5000	£ 5,000.00
TOTAL				£ 79,550.32

RW

Westerleigh Parish Council
Fixed Assets and Long Term Investments
Asset Description

	31.3.2020	31.3.2021
	Purchase Value	
Manor Hall & Headmasters Cottag	1,243,000.00	1,243,000.00
Manor Hall outbuildings	130,000.00	130,000.00
Bitterwell Chalet	68,500.00	68,500.00
Bitterwell Lake picnic tables	1,500.00	1500
Bitterwell Lake Memorial Benches	790.00	790
Bus Shelters	15,000.00	15000
Notice Boards	3,550.00	3550
Dog & Litter bins	4,088.00	4088
Gates & Fencing	10,845.00	13455
War Memorials (Westerleigh & Co	5,000.00	5000
Playground equipment at Westerle	47,500.00	47500
Playground equipment at Newman	18,800.00	18800
Picnic benches at Newman Field	600.00	600
Laptop Computer & Projector	1,000.00	1000
Chairmans Regalia	600.00	600
Parcels of land at £1 each	5.00	5
Storage Container for Bitterwell La	1,680.00	1680
Memorial bench at Newman Field	314.10	314.1
Bat & Bird Boxes	N/A	139.8
Aerator in Bitterwell Lake	N/A	1645
Grand Total:	<u>1,552,772.10</u>	<u>1,557,166.90</u>

RM