

# WESTERLEIGH PARISH COUNCIL



## NOTICE OF FULL PARISH COUNCIL MEETING

Monday June 14th 2021 at 7pm at Westerleigh Village Hall

### NOTES FOR ATTENDING FACE TO FACE MEETINGS

PLEASE LET THE PARISH CLERK KNOW IF YOU PLAN TO ATTEND A MEETING SO THAT NUMBERS OF ATTENDEES CAN BE PLANNED FOR

Members of the public attending meetings are encouraged to use the home lateral flow test before attending. They are available at some libraries, pharmacies, test centres and online at <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>. A box of 7 tests generally arrives within 48 hours of the request. Anyone testing positive should NOT attend.

**Social distancing** – 1.5-2m distance should be retained on entering and on finding a place to sit.

**Hand sanitizer** will be available.

**Face masks** – should be worn by all, unless exempt, until seated. Councillors AND members of public may remove masks once seated, or continue to wear them if preferred other than when speaking as part of the meeting.

Members of the Council & the public are also asked to bring their own **pen** to sign in to the meeting.

**EVERYONE** attending should scan the hall's QR code if they have the relevant App.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

## AGENDA

1. Welcome & Introduction
2. Guidance for attendees on return to Face to Face meetings
3. Apologies for absence
4. Declarations of Interest under the Localism Act 2011 relating to this meeting
5. Reports from South Gloucestershire Councillors on matters relating to the Parish
6. Pre-arranged items from members of Public
7. Council to receive information from the charity FACE on provision of youth activities
8. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
9. Council to Approve Minutes of Annual Council meeting held on May 6th 2021
10. Council to NOTE receipt of MAY 2021 Finance documentation
11. Council to receive update from Swift Sports Coaching on Activity Days
12. Council to consider Planning Applications (other than those dealt with under COVID-19 Standing orders)  
Applications & comments are listed on: <http://www.westerleighparishcouncil.org.uk/parishioners-planning/>  
For discussion:  
12.1 [P21/03748/O](#) Demolition of 2no. single storey buildings. Erection of three storey building comprising of 15no. office units (Class E) (Outline) with access, layout and scale to be determined, all other matters reserved. Henfield Business Park Westerleigh Road Coalpit Heath BS36 2UP

Continued...

13. Consultations

Council to discuss and agree comments for the following:

13.1 Two planning documents (SPD's) which are out for consultation **from** 11 May 2021 **to** 22 June 2021.

(a) Housing in Multiple Occupation (HMOs)

For further details follow the link at [www.southglos.gov.uk/houses-in-multiple-occupation](http://www.southglos.gov.uk/houses-in-multiple-occupation).

(b) Annexes and Residential Outbuildings

For further details follow the link at [www.southglos.gov.uk/annexes-and-outbuildings](http://www.southglos.gov.uk/annexes-and-outbuildings).

13.2 Consultation on the A4174 Junction Improvement Scheme

<https://consultations.southglos.gov.uk/A4174Improvements/consultationHome>

13.3 Consultation on Joint Health & Wellbeing Strategy 2021-25

<https://consultations.southglos.gov.uk/HealthandWellbeingStrategy/consultationHome>

13.4 - YATE - Station Road/Badminton Road Cycle Lanes - Experimental Traffic Order - VARIATION ORDER reduce the morning loading restriction from 8am - 10am to 8am - 9am

[https://consultations.southglos.gov.uk/Station\\_Rd\\_Var/consultationHome](https://consultations.southglos.gov.uk/Station_Rd_Var/consultationHome)

14. Correspondence/Communication with Westerleigh Parish Council:

From SGC:

- **PT.6949 - A432 Badminton Road, Yate - Temporary Road Closure** - Road closure near new Park & Ride on Badminton Road for 6 nights after 28th June

- PT.6952 - Stover Road and Yate Road, Yate - Temporary Road Closure – 2 weeks after 26<sup>th</sup> July

Other received items

Details of Base Station upgrade at Ivory Hill Farm

ALCA information to support increased subscriptions

Price increase of storage unit

Thank you letters from Westerleigh Neighbourhood watch, Above & Beyond and St Peters Hospice for grants paid in May 2021.

15. Council to consider revisions and updates and approvals to Procedural documents

15.1 WPC Standing Orders

15.2 WPC Financial Regulations

15.3 WPC Committee Terms of Reference

15.4 WPC Grant Application form

16. Council to receive information from Clerk regarding ongoing matters and approval where relevant

17. Items considered urgent or exempt by the Chairman

18. Dates of future meetings

- Parish Council Meeting July 12<sup>th</sup> 2021 7pm Manor Hall, Coalpit Heath
- Finance & General Purpose Committee Meeting July 26<sup>th</sup> 2021 7pm Manor Hall (Red brick annex or Main Hall)

*S Simmons* 4<sup>th</sup> June 2021