

WESTERLEIGH PARISH COUNCIL



NOTICE OF MEETING

F & GP Committee meeting to be held at:	Manor Hall Red Brick Annex
On:	Monday 23 rd March 2020
Commencing:	7.15pm
Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.	
<u>Emergency Evacuation Procedure</u>	
In the event of a fire alarm or other emergency please exit the Hall via the nearest marked fire exit or safest evacuation route and meet at the designated assembly point outside the building.	
<u>CORONAVIRUS: If you have had a high temperature or a persistent cough in the 7 days prior to this meeting please follow government advice and stay at home</u>	

AGENDA

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED. [Ref: standing orders item 3j]

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. Committee to Approve Minutes of F & GP meeting held on November 28th 2019
4. Council to consider any planning applications considered urgent that have been posted on South Gloucestershire Council planning list including:

P20/03892/CLE Continued use as a residential dwelling unrestricted by its agricultural occupancy. Athelstan House Oakley Green Westerleigh South Gloucestershire BS37 8QZ

P20/04416/F Erection of first floor and single storey rear extensions to existing garage to form 1 No. dwelling with associated works. | 24 Bitterwell Close Coalpit Heath South Gloucestershire BS36 2UQ

5. Committee to receive Bank reconciliations for November/December/January/February
6. Committee to receive Income & Expenditure details vs Budgets
7. Committee to receive details of debts owed to the PC (unless Exempt)
8. Committee to discuss budget arrangements and decisions relating to future works at Bitterwell Lake
9. Committee to discuss budget arrangements and decisions relating to future works at the Chalet
10. Committee to receive information regarding financial implications of Ash die-back
11. Committee to consider and approve 2020/2021 Budget
12. Committee to approve payment of accounts
13. Correspondence/Communication with Westerleigh Parish Council

From SGC:

Planning Enforcement department presentation
Coronavirus information

Other received items:

Meetings:

14. Council to receive information from Clerk regarding ongoing matters and approval where relevant including:
Arrangements for internal and external audits
Approvals to enable final end of year payments
15. Items considered urgent or exempt by the Chairman
16. Dates of future Parish Council meetings/Committee meetings
Annual Parish Meeting Immediately followed by Full Parish Council Meeting Monday April 6th 7.15pm Manor Hall, Coalpit Heath (this is a week earlier than normal due to Easter)
Annual Parish Council Meeting May 11th 7.15pm Westerleigh Village Hall (preceded by Staff meeting at 6.15pm)