

WESTERLEIGH PARISH COUNCIL



NOTICE OF MEETING

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE of Westerleigh Parish Council will be held at	Manor Hall
On:	Monday 23 rd July 2018
Commencing:	8pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

Emergency Evacuation Procedure

In the event of a fire alarm or other emergency please exit the Hall via the nearest marked fire exit or safest evacuation route and meet at the designated assembly point outside the building.

AGENDA

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED. [Ref: standing orders item 3j]

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. To approve the Minutes of the last F & GP meeting March 28th 2018
4. Committee to meet the Licensee of Bitterwell Lake Fishing Rights to discuss breach of licence and resolution of issues
5. Committee to receive Bank Reconciliations for April – June 2018
6. Committee to receive information on income for period April – 23.7.2018
7. Committee to review forecast for 2018/19 expenditure vs budgets
8. Committee to receive Community Benefit Income vs Expenditure statement
9. Committee to discuss any additional expenditure items and review or revise 2018/19 budget
10. Committee to approve payment of accounts
11. Committee to receive other finance information from the Clerk/RFO including:
 - 11.1 Progress with External Audit by PKF Littlejohn
 - 11.2 Feedback on Period of Exercise of Public Rights (relating to 2017/18 published accounts)
12. Committee to consider any planning applications needing attention
13. Items considered urgent or exempt by the Chair
14. Agenda items for next F & GP meeting
15. Date of next F & GP Committee meeting

October 22nd 2018 Manor Hall 7.45pm (if new function room available we may move to 7.15pm)