

**WESTERLEIGH PARISH COUNCIL  
ENVIRONMENT & LEISURE COMMITTEE MEETING  
Monday May 24<sup>th</sup> 2021 Westerleigh Village Hall 7pm**

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**Present:** Cllr Goddard, Cllr McCullough, Cllr Lean, Cllr Taylor, Cllr Di-Duca, Cllr Clark  
**Clerk:** S Simmons

**Councillor Goddard welcomed everyone to the first face-to-face meeting since March 2020**

150. **Apologies for absence**

All members of the Parish Council were present. No apologies.

151. **Declarations of Interest under the Localism Act 2011**

Cllr Lean will abstain from decisions involving Swift Sports Coaching

152. **Committee to appoint the Chairperson**

Cllr Goddard is the current Chair. Cllr Taylor proposed Cllr Goddard to continue as Chair this was unanimously backed and accepted by Cllr Goddard.

153. **To approve Minutes of E & L Committee meeting Feb 22<sup>nd</sup> 2021**

There were no queries or amendments: the Minutes were unanimously accepted, and signed by Cllr McCullough due to Cllr Goddard having an issue with her writing hand.

154. **Pre-arranged items from members of public**

3 residents from Henfield Road attended to discuss the next item.

155. **Council to discuss taking licence from SGC for triangle opposite Manor Hall and to hear and agree plans**

Following a request by residents WPC have the option to sign a licence with SGC to take back responsibility for the triangle opposite Manor Hall. The residents would like to remove some of the shrubs which have become targets for hiding litter – in particular dog poo bags. They would retain the birch tree and two shrubs, seed the area with meadow flowers and they suggest a low rail to stop cars parking on the edge of the area.



Sketch of residents' ideas:

Cllrs agreed in principle that the Clerk would sign the licence on behalf of WPC and that we would arrange to meet the residents and draw up an arrangement. They could start to remove shrubs.

It is important to maintain visibility splays for vehicles to be able to see clearly at the junctions and turning points.

156. **Committee to discuss LITTER & SGC project**

SGC are conducting ongoing litter picking and monitoring of areas highlighted in Westerleigh. It seem they may be doing even more through the village. Westerleigh villagers have been asked to leave for the purposes of this project. SGC have also been sent photos of additional litter that is appearing next to our bins particularly around Ram Hill, Kendleshire area. There was a discussion on the possibility that the blue bags are villagers with litter picker bags

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supplied and left for collection.

**157. Committee to receive findings of RoSPA Play Safety reports April 2021 & discuss works arising**

Cllrs have received the reports from PlaySafety. The Clerk has met with our contractor and several of the odd issues are sorted. Cllrs suggested taking photos of fixes 'for the record'. An invoice for £620 is expected for all the fixes at Newman Field and this was approved.

GB Sports have been booked to do an inspection of the aerial zip wire (as included in budget) and this is to include ensuring the 350mm 'ground clearance under load' of the zip wire seat as identified in report. The Clerk has been asked to look into the weight limit and if necessary a notice placed on the equipment.

Comments on football net hooks will be passed to the football club.

(PMN Clerk contacted supplier and they have assured that compliance with BS EN 1176-1:2017 means that the equipment will have been tested well beyond the limits of normal use and that no weight limit notice would be required)

**158. Committee to discuss progress with ongoing projects including:**

(a) Emergency Plan & additional Defibrillators around the Parish

This project is being led by Cllr McCullough & Cllr Taylor. They reported that Westerleigh Village Hall, The Miners Club and Sainsburys on Badminton Road are the sites ready to take forward with signage & defibrillators. Manor Hall has issues of siting due to its listed status and position in a prominent public place which make it tricky to take forward on this project. Cllr McCullough has the communication channel with Sainsburys and will let the FC know our plans. It was agreed that the Clerk will meet with these two Cllrs to decide on the supplier of the 3 defibrillators and the final signage specifications.

(b) Funded Play Scheme days (Swift Sports Coaching)

WPC funded 6 play scheme days during the Easter holidays (4) and Summer half term (2) at a cost of £400 per day – a total of £2400 plus VAT.

There has been positive feedback to WPC.

A discussion took place on funding more in the summer holidays and Autumn & Spring half terms. The Clerk was asked to get more information on attendance and age ranges. The committee agreed to allocate a further £4000 now and this may increase after further information is seen.

(c) Tree Works

- (i) The Tree Survey year 2 should be taking place in the next four weeks.
- (ii) Cllr Goddard reported a donation of an oak sapling which will be planted in Westerleigh Playing Field to replace ash that were removed last year

(d) Play equipment

Two new pieces for Newman field were purchased in the last financial year. One has now been installed (replacement beam) and one is to be installed in the next 10 days or so (Additional log A-frame). The vertical poles on the adventure trail at Newman Field have been moved to enable the siting of the otter fencing.

(e) Otter fencing

Materials are being delivered to site on May 28<sup>th</sup>, with a view to Otterstop starting installation on June 1<sup>st</sup> after the Bank Holiday. It is expected to take around one week.

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(f) Changes to Fishing Platforms

HP Building Services in conjunction with the Lake Manager are progressing very well with the new platforms. The Clerk has been in contact with BDAA (British Disabled Angling Association, and it is hoped they may make a grant of £2000 towards the works. They may also be willing to help fund further improvements to other platforms.



Photos of new Fishing Platforms in progress

(g) 3 x Parish Council bus stops refurbishments

The refurbishment of Kendleshire crossroads bus stop is complete. The cost was £250.00. The Clerk will meet the contractor at the two Westerleigh bus stops at the end of June to discuss the requirements there. Brambles growing through to a neighbouring property were mentioned so that issue will also be addressed.

159. Committee to discuss future projects including:

New or replacement bins

The Clerk will start a project to carry out an audit of Parish bins to see which type they, condition, and suggestions for changes to more dual bins.

A request was submitted for a bin at Mayshill. This will be looked at as part of this exercise.

The branding of future bins with the Parish Council logo was suggested. As the Council hopes to receive confirmation of a name update very shortly a new logo design can be looked into for use on multiple signs etc.

Westerleigh Village Pump

The exact ownership of the village pump sited outside the walls of St James Church in Westerleigh is unknown. It appears that it was last refurbished around 2005. It is in need of attention. This Committee agreed that the Parish Council should "adopt" the pump and arrange to have it and the railings refurbished. Two quotes have been obtained – Almondsbury Forge £1200 – CRBelcher £400. The quote from CRB started at £300 but now includes turning the front railing into a hinged 'gate' section.

160. Items considered urgent or exempt by the Chair

AOB – what is the box that has been sited next to telecomm boxes on the main Westerleigh Road ?

161. Dates of future meetings

Full Parish Council meeting 14.6.2021 7pm Westerleigh Village Hall

Finance Committee meeting July 26<sup>th</sup> 7pm Manor Hall (Red brick annex or Newman Room)

The meeting finished at 8.25pm

